

Application Check List

- Complete an application form for each applicant 18 years or older
- \$40, non-refundable, application fee per applicant 18 years or older
- Current information and rental history for previous two years for all applicants
- Letter of recommendation from present Landlord for all applicants
- Employment history for TWO (2) years for all applicants. History of addition income, if applicable.
- Copies of W-2's for the past two years for all applicants**
- Copies of TWO (2) most recent paycheck stubs for all applicants
- Provide TWO (2) personal references that are NOT relatives, employers, and landlords

NO SMOKING

The security deposit is equal to one month's rent

**If Applicant is self-employed, please attach photocopies for the past two years of:

1. Individual US Tax form 1040
2. Self-Employment Tax Schedule C

Before submitting your application please make sure you have all components requested. Only complete applications will be considered. Applications are considered on a first-come, first-served basis. Questions may be directed to Dawn Viall at 540-205-3000.